



# Step by Step

empowering homeless people and those facing adversity

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## Individual Company Membership Form

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Name: *(please print)*

Address:

Telephone:

Email address:

Would you like to receive our newsletters?      Yes / No    *(please delete as appropriate)*

How would you like to receive them?    By email / by post    *(please delete as appropriate)*

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**I wish to become a member of the charitable company 'Step by Step Partnership Ltd.'**

I have made or will make a donation of not less than £5 to cover my membership subscription for the year.

**Please Note:** Members of this charitable Company (which is 'Limited by Guarantee') undertake the following guarantee:

### The Members' Guarantee

"Every member of the Company undertakes to contribute to the assets of the Company in the event of the same being wound up during the time he/she is a member or within one year afterwards for payment of the debts and liabilities of the Company contracted before the time at which he/she ceases to be a member and the costs charges and expenses of winding up and for the adjustments of the rights of the contributories among themselves such amount as may be required **not exceeding £1.00 (one pound)**".

Every Company member is invited, and is indeed most welcome, to attend Annual General Meetings and any Extraordinary General Meetings to vote as they see fit on the resolutions brought before such meetings.

Signed:

Date:

*If you would prefer to avoid these legal requirements, then please consider becoming a member of the 'Friends of Step by Step' instead. A separate form is available for this.*



Memberships are renewable on 1st April each year. In order to keep my membership subscription current in future years (*please tick one of the following options*):

I confirm that I already give and intend to continue to give a sum of at least £5 annually to Step by Step Partnership Ltd., and I wish this to be allocated to my subscription for the same year.

I enclose a cheque for:  made out to Step by Step Partnership Ltd.

I have completed the following Standing Order form:

To (*name of your bank*):

Bank address  
& post code:

Please pay CafCash Ltd. PO Box 289, West Malling Kent, Sort Code:

for the credit of Step by Step Ltd, account number:

the sum of (*in words*;)  pounds, (*in figures*;) £

commencing on 1st April (*year*;)  and annually thereafter

until further notice in writing and debit my/our account, the details of which are set out below.

Name of account to be debited:

Number of account to be debited:

Branch Sort Code:

Signed:

Date:



If you pay income tax or capital gains tax your subscription donation can be even more valuable to us. Use Gift Aid and you can make your donation worth 28% more thanks to Inland Revenue rules. Just tick and sign the declaration below:

I declare that all donations I have made since the date below and all those I may make in the future are to be treated as Gift Aid. (*To qualify for Gift Aid what you pay in income tax or capital gains tax must equal or exceed the amount that we will claim back in the tax year.*)

Signed:

Date:

*Please complete and return this form to Step by Step at 61 Victoria Road, Aldershot, GU11 1SJ*

